

**Govindrao Warjekar College of Arts and Commerce,
Nagbhid, Dist. Chandrapur (M.S.)**

ANNUAL REPORT OF THE INTERNAL QUALITY ASSURANCE CELL (2020-2021)

Responsibilities of the IQAC:

- To strive for development of quality culture in the Institution
- Dissemination of information regarding various quality development activities
- Planning, deputing and reviewing the activities
- Maintaining proper documentation
- Preparation and submission of Annual Quality Assurance Report as per the guidelines of NAAC

The IQAC held 04 meetings during the academic session 2020-2021. The first meeting was held on 16 July 2020 to chalk out the plan for the session and three more meetings were held on 28 July, 10 August 2020 and 06 July 2021 respectively to take a review of the execution of the activities planned.

The Major Items Discussed/ Planned in the IQAC Meetings:

- 1) Preparation of Academic Calendar of the institution
- 2) Inviting Annual Action Plans from teachers and various committees
- 3) Submission of criteria wise data for AQAR 2019-20
- 4) Collection, analysis and further processing of feedback from Teachers, Students, Alumni and Management Body
- 5) Student Mentoring
- 6) Pursuing the proposals for opening new programmes (B.Com. in English medium and M.Com in Marathi medium)
- 7) ICT/ E- Teaching-Learning methodologies
- 8) Strategies to review the transaction of Teaching-Learning
- 9) Seminars, Workshops and other activities to be conducted for enrichment of students' overall experience
- 10) Extension Activities
- 11) Discussion on introduction of innovative practices



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Major Activities/ Attainments of the Cell during the Session:

As per the discussions and planning in the IQAC meetings the following activities were carried out during the academic session 2020-2021

1. Establishment of university approved research centers in Marathi and Sociology subjects
2. Submission of proposals for starting B. Com. (English medium) and M.Com. (Marathi medium) programmes in the college
3. The new programmes were started in the academic session 2021-2022
4. Filling up the data in RUSA Online Software by all concerned staff.
5. Training programme for teachers on "Use of ICT in Teaching-Learning During Covid Pandemic" was organized on 10 August 2020. Dr. Lalsingh Khalsa, the Principal of M. G. College, Armori was the resource person and twelve teachers of the college participated in the programme
6. Training Programme for teaching and non-teaching staff on "Cloud Based Administrative Software Provided by MasterSoft ERP" was organized on 20 August 2020 in collaboration with MasterSoft ERP Solutions Pvt. Ltd
7. Five Days National Level Workshop on "Yoga at Home – Yoga For Family" was arranged between 17 to 21 June 2021 in collaboration with Sukh Shanti Samadhan, Nagpur
8. National Level Essay Competition on the topic "Impact of Covid 19 on Education Sector – Opportunities and Challenges" was organized in February 2021 .Ten students from different states and regions participated in the event
9. International level Webinar on "Eastern Philosophy and the West" was organized on 14 June 2020 in collaboration with Dr. M. K. Umathe College, Nagpur; Dharmapeth Deo Memorial College, Nagpur and Bar. Sheshrao Wankhede College, Khaparkheda
10. Webinar on "Career Guidance and Job Opportunities in Maharashtra State Services" was organized on 5 September 2020 in collaboration with Unacademy. Mr. Sanjay Pahade from Unacademy guided the students.
11. Workshop on "Online MKCL Registration Process of Gondwana University" was organized on 16 September 2021. 12 teachers and 04 non-teaching staff members attended the workshop.
12. Webinar on "How to Prepare for Banking/SSC/Insurance Exams During Graduation" was organized on 06 December 2020 in collaboration with the Unique Academy, Pune. There were 42 participants
13. A State Level Conference on "Breast Feeding and Breast Cancer Risk Reduction – Know the Facts" was arranged on 6th August 2021
14. Prepared and submitted online the AQAR 2019-2020 on 24 July 2021.
15. 06 teachers participated in various Faculty Development Programmes.



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SUMMARY OF IQAC MEETINGS AND ACTION TAKEN REPORT
(ACADEMIC SESSION 2020-2021)

Meeting No. 1, dated 16 July 2020

SN	Agenda Item	Resolution Taken	Action Taken
1	Submission of Annual Action Plans	The plan should be submitted by the concerned teachers by 25 th July 2020	All the reports were submitted by 25 th July 2020
2	Submission of criterion wise data of AQAR 2019-20	The data should be submitted by the criteria coordinators by 30 th Sept. 2020	All the criteria coordinators submitted the first draft of the data by 30 th Sept. 2020.
3	Publication of research papers by teachers	Every teacher should publish at least two research papers in journals with ISSN or those included in UGC Care list	03 research papers in ISSN/UGC Care list journals and 16 research papers in National/International Conference proceedings were publish in the session 2020-21
4	Teacher Mentor Meetings	Considering the COVID Pandemic the teachers were asked to conduct online meetings.	Online meetings were conducted by the teachers
5	Extension Activities	To plan and execute extension activities during the session	The following activities were conducted: <ul style="list-style-type: none">• Pamphlets regarding care to be taken during the COVID pandemic were circulated in the Nagbhid town as well as in the surrounding villages.• As per the directions of State Government the NSS unit of the college conducted "My Family-My Responsibility" mission in October 2020.• Five Day National Online workshop on "Yoga at home-Yoga with family" from 17th June 2021 to 21st June 2021.• Blood donation camp was organized on 13th July 2021.


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Meeting No. 2, dated 28 July 2020

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SN	Agenda Items	Resolutions Taken	Action Taken
1	Developing e-content	All the teaching staff should develop their e-content for teaching learning and upload in the College YouTube Channel	e-content was developed by every teacher and uploaded on college channel on YouTube. The Google Classroom Platform was activated
2	Result Analysis	All the teachers should submit their respective results to the Result Analysis Committee	All the teachers submitted their result on 5 th August 2021


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SN	Agenda Items	Resolutions Taken	Action Taken
1	Developing e-content	All the teaching staff should develop their e-content for teaching learning and upload in the College YouTube Channel	e-content was developed by every teacher and uploaded on college channel on YouTube. The Google Classroom Platform was activated
2	Result Analysis	All the teachers should submit their respective results to the Result Analysis Committee	All the teachers submitted their result on 5 th August 2021

Meeting No. 3, dated 10 August 2020

SN	Agenda Items	Resolutions Taken	Action Taken
1	RUSA Online Software	Teachers should upload their information on RUSA Online software	All the teachers uploaded their information on the RUSA Online Software
2	National Level Essay Competition	The cultural committee coordinator was instructed to arrange a National Level Essay competition	The competition was arranged in the month of February 2021 and the result was declared on 26 th March 2021. Ten students of various universities and colleges participated in the competition.
3	National Workshop on Yoga	The NSS coordinator was instructed to arrange a national level workshop on Yoga	A Five-day workshop on "Yoga at Home-Yoga with Family" was arranged from 17 th June 2021 to 21 st June 2021.


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Meeting No. 3, dated 10 August 2020

SN	Agenda Items	Resolutions Taken	Action Taken
1	RUSA Online Software	Teachers should upload their information on RUSA Online software	All the teachers uploaded their information on the RUSA Online Software

Meeting No. 4, dated 06 July 2021


SN	Agenda Items	Resolutions Taken	Action Taken
1	Evolving strategy for admissions to newly introduced programmes	A special task committee was constituted	The committee prepared the publicity material for attracting students to the new programmes
2	Appointment of teachers for newly introduced programmes	It was resolved to appoint 6 to 7 CHB teachers	Being non-aided programmes the HOD of commerce was instructed to search eligible and quality teachers who are ready to work on clock hour basis.
3	Inviting Articles for College Magazine	The teachers were instructed to invite articles from the students through the medium of student WhatsApp groups.	The notice was circulated in the students WhatsApp groups and near about 40 students submitted material to be published in the magazine.
4	Establishment of Research Centres in Sociology and Marathi PG Departments	It was resolved to ensure smooth and effective functioning of the Research Centres.	Research Advisory committee was established and the committee prepared the strategy for the smooth functioning of the centres.
5	AQAR 2019-20	The rough draft of AQAR 2019-20 was presented before the meeting and suggestions were invited	The final draft of AQAR 2019-20 was placed before CDC for approval.
6	Students Satisfaction Survey	Considering the pandemic situation, it was resolved to conduct SSS through online mode.	Questions were circulated in the google forms from 28 th July to


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			5 th August 2021 and the analysis was submitted to the IQAC.
7	Result Analysis of Winter 2020	Result Analysis Committee was instructed to circulate notice regarding submission of Result Analysis Reports	The Result Analysis Reports were submitted by teachers by 24 th July 2021.
8	State Level Conference	HOD, Home-Economics was instructed to arrange a state level conference on the auspice of World Breast Feeding Week.	A state level conference on 'Breast Feeding and Breast Cancer Risk Reduction – Know the Facts' was arranged on 6 th August 2021. A state level slogan competition was also organised.


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Teachers Feedback Analysis 2020-21

Suggestions Received

1. The curriculum should be designed in such a way that the resources and tools available in rural areas can be utilized in daily life.
2. The syllabus of Commerce should be designed as per the current financial scenario of our country / state.
3. The portion of rural Economics should include in Indian Economy syllabus.
4. Before framing the syllabus university should take the suggestion or feedback from the teachers.


Action Taken Report on Teachers' Feedback 2020-21


The suggestions received from the teachers were forwarded to the faculties of our college working as chairman / members of various Board of Studies Gondwana University, Gadchiroli.

Alumni Feedback Analysis 2020-21

Suggestions Received

1. Personality development Skills Activities for students should be conducted.
2. Alumni get-together should be arranged.
3. To provide the facility of digital library and videos of lectures for the students.


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4. To start assembly wherein the National anthem and Pledge and Preamble should be recited every day.

Action taken Report on Alumni Feedback Analysis

1. For personality development of the student various programmes and extracurricular activities were conducted by Knowledge Commando Club and Career Guidance Cell in the college.
2. Due to COVID – 19 pandemic alumni get-together could not be arranged.
3. E-notes of all subjects are available in college website and NRC. College YouTube channel has videos of lectures.

Governing Body Feedback Analysis 2020-21


Suggestions Received

1. More weightage should be on skill-oriented courses
2. As the syllabus is framed by university there is very little that the college can do except give suggestions to the board of studies members for necessary change in the curriculum.

Action taken Report on Governing Body Feedback Analysis

Skill oriented courses were carried out in previous session, but due to Covid -19 pandemic it couldn't be continued in this session.


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