



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GOVINDRAO WARJUKAR ARTS AND COMMERCE COLLEGE
Name of the head of the Institution	Dr.Sanjay R.Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07179240061
Mobile no.	9423771234
Registered Email	princ_gwc@rediffmail.com
Alternate Email	sanjayrsingh2007@rediffmail.com
Address	Near Tahsil Office, Shionagar
City/Town	Nagbhid
State/UT	Maharashtra
Pincode	441205

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Deepak N. Morande			
Phone no/Alternate Phone no.		07179240061			
Mobile no.		7774932732			
Registered Email		princ_gwcn@rediffmail.com			
Alternate Email		itsmedeepakmorande@rediffmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.gwcollegenagbhid.ac.in/uploaded_files/AQAR_2017-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.gwcollegenagbhid.ac.in/uploaded_files/Academic-Calendar-2018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	70.30	2004	16-Feb-2004	15-Feb-2010
2	B	2.78	2011	27-Mar-2011	26-Mar-2016
3	B++	2.91	2017	30-Oct-2017	29-Oct-2022
6. Date of Establishment of IQAC			31-Aug-2004		
7. Internal Quality Assurance System					

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
View File	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">College Development Committee</td> <td style="text-align: center;">14-Jan-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	14-Jan-2020
Name of Statutory Body	Meeting Date				
College Development Committee	14-Jan-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	02-Jan-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Teacher mentor scheme has been activated in the college for the UG students to pay close attention to the psychological, social, personal and academic problems of students. Under the scheme every teachers has been allotted about 40 students. The details of the scheme are as below : The teachermentors arrange four meetings of their students group in an academic year. Guidelines have been provided by the administration regarding the agenda of each meeting. In the first meeting the mentors sensitize the students about the vision and mission of the college as well as the various facilities/support facilities available in the college for their overall development. The entry level assessment of students is done to know their strengths and weaknesses in curricular and extracurricular fields. In the second meeting the mentors enquire the students about their performances in internal assessment conducted by the subject teachers. Guidance regarding improvement in their performances is provided. Students are encouraged to voice their personal, psychological and academic/college related problems in the meetings, and attempts are made for the solution of the problems. The Teacher mentor scheme helps to cater to</p>				

the needs of both advance learners and slow learners. The scheme also has helped in improving teacher student rapport.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The mechanism for well planned curriculum delivery and documentation is as below: The faculty meeting presided by the Principal which is held in the beginning of the session takes into consideration the Annual Calendar of the affiliating university to prepare the Annual Calendar of the institution and to chalk out a general plan for the transaction of syllabus. The College follows the academic calendar prepared by the affiliating University to complete the syllabus in time. The link of syllabus prescribed by the University is provided on the college website. Time Tables are prepared well in advance and made available before the commencement of each year. Annual teaching plan is prepared by the teachers at the beginning of the session to be submitted to the three Faculty Coordinators that have been appointed to monitor day-to-day teaching-learning process. In the middle of the semester the teachers have to submit a report about the status of their syllabus transaction. The Principal, the coordinators and head of the departments assess the academic performance in their meetings. Various committees formed in the college submit their activity calendar for the year. These activities supplement and enhance the implementation of curriculum. Student Feedback through structured questionnaire also helps in knowing the status of syllabus completion by each teacher. The students are also encouraged to communicate their feedback regarding syllabus transaction through the Suggestion Box installed in the campus.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Sewing Machine Operator (Apparel Designing)		04/04/2019	45	Entrepreneurship	Dress Designing Skills
Makeup Artist		04/04/2019	45	Entrepreneurship	Makeup Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
BA		15/06/2018
BCom		15/06/2018
MA	Marathi Literature	15/06/2018
MA	Sociology	15/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	120	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Yoga Course	20/01/2019	40
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Socio-economic Survey	40
BA	Geographical Survey	26
BCom	Industrial Visit	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Institute invites feedbacks from all stakeholders at the end of every academic session through a structured questionnaire based on curriculum, teaching learning process and overall experience in the institution. The general assessment points of the feedback are based on questions regarding syllabus, adequacy and transaction of syllabus, evaluation process, satisfaction about teaching methodology, Teachers approachability towards students, Teachers ability to teach subject and control the class, use of modern tools of Pedagogy etc. The analysis report of feedback on the teacher's performance is submitted to the head of the institution. Teachers who receive below par feedback are accordingly instructed by the Head of the Institution to improve their performances. The feedback from Alumni, Parents and Teachers is analysed by a special committee and the analysis report is placed before the Governing Body of the college to discuss further action. On the basis of the feedback reports the Management Representatives of the Governing Body note down their feedback

with instruction to place the action taken report in the next meeting of the Governing Body. Later the action taken report is published for the knowledge of all the stakeholders. The entire exercise helps us in making systematic efforts for the qualitative improvement of the institution in the field of curriculum, teaching learning, faculty development, students overall personality development and overall qualitative ambience of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	608	118	14	0	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
14	14	24	8	1	5
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teacher-mentor scheme has been activated in the college for the UG students to pay close attention to the psychological, social, personal and academic problems of students. Under the scheme every teachers has been allotted about 40 students. The details of the scheme are as below : The teacher-mentors arrange four meetings of their students group in an academic year. Guidelines have been provided by the administration regarding the agenda of each meeting. In the first meeting the mentors sensitize the students about the vision and mission of the college as well as the various facilities/support facilities available in the college for their overall development. The entry level assessment of students is done to know their strengths and weaknesses in curricular and extra-curricular fields. In the second meeting the mentors enquire the students about their performances in internal assessment conducted by the subject teachers. Guidance regarding improvement in their performances is provided. Students are encouraged to voice their personal, psychological and academic/college related problems in the meetings, and attempts are made for the solution of the problems. The Teacher-mentor scheme helps to cater to the needs of both advance learners and slow learners. The scheme also has helped in improving teacher-student rapport.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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608

14

1:43

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
17	14	3	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	DR. SANJAY R SINGH	Principal	"Best Principal Award" by Gondwana University, Gadchiroli.
2019	DR. A T SHENDE	Assistant Professor	"Shreyas Sahitya Wa Samajkarya Gaurav Puraskar" by Shreyas Sarwajanik wachnalay, Hinganghat, Dist. Wardha
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal Assessment Committee has been set up for effective Continuous Internal Evaluation. The committee prepares the schedule of Internal Evaluation for the academic year which is incorporated in the Academic Calendar of the college.

The system of Internal Evaluation is explained to the students by the Coordinator of the committee in the Fresher's Day programme. Notices are circulated to the teachers and the students for timely conduct of Internal Evaluation. Remedial Classes particularly of English Literature, Economics and Home Economics subjects are conducted for the slow learners, absentees and the students who participate in sports and extracurricular activities. The Internal Evaluation of students is done continuously through multiple tests and assigned activities like :Open Book Tests and Unit Tests, Students presentations and Viva Voce ,Home Assignments, Model Examination and Field Visits/ Study Tour

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

After taking into consideration the Annual Calendar of the affiliating University, the IQAC prepares the academic Calendar of the college in the beginning of the session on the basis of Annual Plans submitted by the various committees. The Calendar incorporates major curricular/extracurricular activities as well as the schedule of Internal Evaluation. The calendar is circulated to the faculty and the students, and also published in the College Prospectus and College Website. Effective implementation of the Academic Calendar is monitored by the Faculty Coordinator, IQAC Coordinator and Head of the Institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gwcollegenagbhid.ac.in/Programme_Outcomes.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gwcollegenagbhid.ac.in/uploaded_files/SSS_Analysis.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	3
Commerce	3
English	3
College Library	1
Home Economics	1
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	6	6	5

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
659000	330715

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Fully	Cloud ERP based	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3705	539569	53	8795	3758	548364
Reference Books	1390	405466	47	39018	1437	444484
Others (specify)	254	76200	12	3600	266	79800
Others (specify)	7886	2495620	142	60482	8028	2556102
e-Journals	10000	7500	0	0	10000	7500
CD & Video	44	2600	0	0	44	2600
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/	Others
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								GBPS)	
Existing	32	0	29	6	1	11	5	20	0
Added	0	0	0	0	0	0	0	0	0
Total	32	0	29	6	1	11	5	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NRC	http://www.gwcollegenagbhid.ac.in/E_Notes.aspx

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
532100	300128	659000	330715

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has standard procedure for maintenance and optimal use of infrastructure. A specially constituted Infrastructure Maintenance and Development Committee comprising of a Coordinator and two members shoulder the responsibility of framing and execution of policy. The composition of the committee is as follows: 1. Dr. A. T. Shende (Coordinator) 2. Dr. A. R. Bahadure (Member) 3. Dr. Mrs. R. R. Band (Member) Responsibilities of the Committee: To obtain feedback from staff and students about the requirement of infrastructure, to identify the need for development of Infrastructure/Equipments, to prepare and submit demand with estimate to the Principal, to attend to the timely repair and maintenance of infrastructure/equipments and to ensure optimal utilization. As per the policy the committee takes stock of the existing infrastructure and support facilities in the college in the beginning of every semester. Feedback received from the teachers and students, regarding maintenance and augmentation of infrastructure is taken into consideration by the committee. Thereafter it submits a report to the head of the institution which covers suggestions/recommendations about the maintenance of infrastructure and the necessity of augmentation of infrastructure. The head of the institution places the report in the College Development Council (CDC) meeting. After discussion the CDC approves budget for the maintenance and augmentation of infrastructure. The head of the institution in consultation with the Infrastructure Development Committee categorise the various available infrastructure and support facilities and hire external agencies for taking care of the maintenance for the academic year. Quotations are invited from different agencies for augmentation of the infrastructure and the agencies quoting the least cost are given the orders for new infrastructure and support facilities. The heads of the institution and committee ensure optimal use of available infrastructure. The infrastructure is utilized in two shifts i.e. from 8:00 am to 1:00 pm for UG Programmes and from 1:00 pm to 4:00pm for PG Programmes. The Library and Network Resource Centre are kept open

for students from 8:00 pm to 4:00 pm. Gymnasium and College ground facility is also made open for the local people. Thus, the institution makes all efforts for optimal utilization of infrastructure and support facilities.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	Governement of India Scholarship	469	1330448
b) International	00	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	45	B.A., B.Com. M.A. (Soc), M.A. (Mar)	NA	PGTD, Gondwana University, Gadchiroli, N.H. College Bramhapuri, Institution of Higher Learning, Research and Specialized Studies. Dr. Babsaheb Ambedkar College and Research Center, Bramhapuri. PGTD, RTM Nagpur Unive rsity, Nagpur	M.A. , M.COM. M.Phil., MSW

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has a Student Council constituted as per the university regulations/state government Universities Act 1994 Section 40 (2b). Every year selection of this body is done at the beginning of the academic year as per the

norms set up by the said Act. Composition of Student Council Selection Committee: 1. Principal 2. Coordinator, Student Welfare Committee 3. Programme Officer, NSS Unit 4. Director of Sports and Physical Education 5. Coordinator, Cultural Activities Committee Selection Process: One student from each class with academic merit at the examinations held in the preceding year and engaged in fulltime studies in the college (nominated by the Principal), One student each (nominated by the Principal) showing outstanding performance in Sports, NSS, Adult Education and Cultural Activity, Two girl students nominated by the Principal (SC/ST/NT/DTNT/ OBC). Activities of the Student Council: Conveys the grievances of students to the Principal, organizes sports/cultural meet every year, gives suggestions regarding the development of the institution, reports to the Principal/Disciplinary committee of any untoward incident in the campus, organize the celebration of Freshers' Day and Fare-Well Programme, they are the part of the IQAC to plan various quality enhancement and quality sustenance programmes of the institution, the activities of the Student Council are funded by the college. Student representation and participation has been an integral part of academics as also of various activities of the college. The following committees have student representation: Subject Clubs, Magazine Committee, Student Council, IQAC, NSS Unit, Grievance Redressal Cell, Student Welfare Committee, Cultural Activities Committee, Games and Sports Committee, Study Tour and Excursion Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

One meeting was arranged to discuss the quality initiatives for the college and take feedback on curriculum and teaching learning process of the college. Mr. Narendra Katekhaye and Mr. Prashant Borkute, an alumni and successful poultry farming entrepreneur took a Poultry farming training session for our students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Appointment of Faculty Co-ordinators The college has appointed three faculty co-ordinators to ensure proper planning, execution and monitoring of the teaching-learning transaction. The three faculty co-ordinators are as below: I. Arts - Dr. Mrs. R.R. Band II. Commerce - Dr. U.A Hire III. Post- Graduation - Dr. A.N. Salotkar The duties of the Faculty Coordinators : 1. To ensure that the classes are held regularly and make necessary adjustments if teacher is on leave. 2. To Co-ordinate and monitor teacher mentor programme. 3. To maintain discipline in the college premises while the classes are in progress 4. To attend to the timely submission of various documents / forms (Scholarship, Examination, Assignment) of the student of their respective faculties as required by authorities. 5. To conduct regular meetings of the respective faculty members for discussing and evolving strategies for qualitative

transaction of teaching and learning. 6. To ensure formation of subject clubs and to provide motivation for organizing various co-curricular / extra-curricular activities like student seminars/workshop / group discussions etc. 7. To provide written feed back to the Principal at the end of each month. 8.

Maintaining necessary documentation. 2) Committees for Curricular and Co-curricular Activities: 26 committees have been formed in the college to manage various curricular and co-curricular activities. Every teacher of the college is a member or co-ordinator of at least two or three committees. Apart from the teachers every committee is also represented by student representatives. That ensures participation of students and every teacher in the management of various activities in the college. Every committee is entrusted with the role of planning, execution and monitoring of the field of activity assigned to it.

The various committees formed for the session 2018-19 are as follows: 1 Admission Committee Core Group 2 Adult Education Committee 3 Alumni and Parents Association Committee 4 Career Guidance Cell 5 Cultural Activities Committee 6 Examination Committee 7 Games and Sports Committee 8 Health Center 9 Income Tax Committee 10 Infrastructure Development Maintenance Committee 11 Internal Complaint and Grievance Redressal Committee 12 IQAC 13 Library Advisory Committee 14 Magazine Committee 15 Nature and Environment Study Club 16 NSS Committee 17 Publicity Committee 18 Research Planning Monitoring 19 Result Analysis Improvement Committee 20 Student Discipline, Anti-ragging Dress Code Committee 21 Student Welfare and Development Committee 22 Study Tour and Excursion Committee 23 Time-table Committee 24 Teacher-Mentor Committee 25 UGC Projects Planning Committee 26 Website Committee 27 Women Study Center

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Teaching and Learning process is backbone of education system. Constant efforts are made by the college to make teaching learning process more student centric. Initiatives to improve the quality of teaching and learning process are as follow: The teaching schedule (time table) is prepared at the beginning of every academic session and is implemented accordingly. The teachers are asked to submit the Annual Teaching Plan in the beginning of the session and they have to submit the syllabus transaction report towards the end of each semester. The faculties are provided with all essential facilities including ICT tools for effective teaching learning. Free internet facility is provided to students and staff members. IQAC collects and analyzes feedbacks collected from students on teaching learning process and forwards suggestions for improvement. Faculty is encouraged to attend orientation/ Refresher/ Short term courses sponsored by UGC as well

as to attend seminars/ conferences/ workshops to develop skills and to be sensitized about latest development in the subject. Teacher Mentor Scheme is implemented for solving the problems of learners at personal level. Guest lectures, seminars, and workshops are arranged for students. The number of eresources and books in central library are constantly increased. Electure notes are posted on the college website. Field visits/ study tours are integrated with learning process.

Industry-institution linkage is established to facilitate with handson training. Laboratories are renovated and modern equipments are purchased. Academic activities are organised to increase knowledge. Qualified staff is recruited. Study material is developed, and question bank and paper solutions of previous university examinations are provided to the students. Extra classes for slow learners are taken. Students are encouraged to participate in and manage events. Best achievers are felicitated. Interaction with the parents and bulk SMS facility helps to increase attendance in college.

Examination and Evaluation

Apart from the university evaluation the college evaluates the students performance through multiple tests and assigned activities like: Open Book tests and Unit tests, Students Presentations and Viva -Voce, Model Examination, Field Visits/Study Tour reports submitted by the students. Internal Assessment committee is formed in the college. The Committee shoulders the responsibility of smoothly processing the internal assessment of the students. It invites the Internal Assessment schedule from each teacher, which is disseminated to the students. All the teachers have to submit their final list of the marks of the Internal Assessment to the committee. The institution also uses SMS alert to inform students of the critical dates and deadlines whenever necessary. The Teacher-Mentor scheme in the college helps to ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own. Grievances of students regarding internal assessment are taken care by the Internal Assessment Committee.

Assignments are given well in advance in each semester and the timely submission is ensured by the departments. The heads of the department handover attendance and internal marks lists of the students to the Internal Assessment Committee.

Research and Development

Ten faculty members of our college are recognized research guides for Ph.D. The Research Planning and Monitoring Committee works to look after matters related to research. Encouragement is given to the faculty to apply for Major/ Minor Research Projects of various funding agencies, to participate in Seminars/ Conferences/ Workshops and to register for Ph.D. supervisor. The Ph.D. awardees are felicitated in a special function. They are given guidance for availing financial support for research projects. Duty leaves are sanctioned to the faculty for participating and presenting papers in seminars/ conferences. Encouragement and assistance is given to faculty to publish their research work in reputed national/ international research journals. Relevant books, ebooks, reputed national and international journals, computer hardware and software are added to the library to facilitate the students and faculties to take up research activities. Necessary infrastructure facility is provided to develop research culture.

Library, ICT and Physical Infrastructure / Instrumentation

The College Library Advisory Committee with the Principal as the Chairman of the committee is functioning in the college. The composition of the committee is as follows: 1. Prof.A.R.Bahadure Coordinator 2. Dr.A.T.Shende Member 3. Dr.D.N Morande Member 4. Dr.C.N.Hanwante Member Initiatives that have been implemented by the committee: Orientation class for the fresher's is taken to sensitize them about the proper and effective use of the library. OPAC facility and Open access facility to the staff, research scholars and postgraduation students is given and partial access is given to the advanced learners.Wellfurnished Reading room and Reprographic facility is also available. Free Internet facility is given to the students at the NRC attached to the library.

Facilities like 4G WiFi internet service, INFLIBNET subscription, book bank, suggestion box, sufficient number of books for competitive examinations, newspapers and periodicals, access to the former students and local needy students, regular book exhibitions are given. Best Library User Award is given every year by the Library Advisory Committee. Most of the classrooms are equipped with LCD Projectors and the teachers use them for teaching learning in the classroom. The Network Resource Centre of the college provides free Internet browsing facility to the students. Number of teachers make use of PPTs and videos for effective and interactive teaching. Students are encouraged to give power point presentations in the classrooms as a part of student presentations in the classrooms. The audiovideo medium has boosted the confidence of the students so as to actively participate in the teaching learning process. The project assignment method has also helped the institution in placing the student at the centre of teaching learning process and rendering the role of facilitator to the teachers. The teachers share online learning resources with the students.

Human Resource Management

Recruitment of qualified staff is done as per UGC and government norms. Personality development, skill oriented programmes, workshops and seminars are organised for students. G.W.College Staff Welfare Fund provides long and short term loans to teaching and nonteaching staff. Staff Welfare Fund is also utilized for emergency nonrefundable assistance. Achievements of the staff are recognized. Formal feedbacks from students on teacher performance is taken. Suggestions are given to the corresponding teacher for improvement. As per UGC norms faculty members are facilitated to undergo Orientation Course, Refresher and Short Term Courses conducted by UGCHuman Resource Development Centers to update the knowledge base and pedagogical skills of teachers. Effective system of Annual Performance Indicator (Performance Based Appraisal System) of Faculty members exists. Total functional freedom is given to all the head of the departments for smooth

	functioning of the departments. All the staff members have been entrusted with responsibilities as a part of human resource management by the Principal
Industry Interaction / Collaboration	Industryinstitute linkage has been developed by the college to bridge the gap between theoretical and practical knowledge. We organized onsite visit to industries to understand the process followed in the industry. Guest lectures of experts from industries were arranged to share their experiences. Video Clips of successful entrepreneurs were screened for students
Admission of Students	The admission procedure is planned and executed by the admission committee, in keeping with the rules and regulations for institutions, as stipulated by the UGC, Gondwana University and the government of Maharashtra, as outlined in the Handbills and the prospectus of the college.
Curriculum Development	Our college is affiliated to Gondwana University, Gadchiroli. Eleven faculty members nominated on the University Board of Studies were actively involved in framing the curriculum and designing the syllabus for various subjects. Following table gives the details of the faculty involved in curriculum development: BOS Members who contributed to the development of Curriculum SN Name of the Teacher Name of the BOS Designation 1 Dr. R.V. Jibhkate Physical Education Member 2 Dr. A.N. Salotkar Sociology Member 3 Dr. U.A. Hire Commerce Member 4 Dr. R.R. Band History Member 5 Dr. A.R. Bahadure Political Science Member 6 Dr. C.N. Hanwante Library and Information Science Member 7 Dr. R.R. Randive Geography Member 8 Dr. V.N. Kayande Home Economics Member 9 Dr. N.U. Mishra English Member 10 Dr. V.A. Bankar Commerce Member 11 Dr. A.T. Shende Marathi Member

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implemented bulk SMS system for dissemination of information including regular notice to all students. Setting up virtual learning system through WhatsApp

Administration	Software package based on Cloud ERP has been installed for the all administrative work. Monthly salary of teaching and non teaching is done using HTE SEWARTH software sytem. Helping students to apply for various scholarships under different schemes. preparation of academic calendar whichincludes all yearly activities and notices are displayed on the college website
Finance and Accounts	Fully computerised office and accounts section. Salary of faculty members and staff is transferred directly to the bank account. Day to day transactions, vouchers and bills are done through Mastersoft software system. All reports are generated using these software system
Student Admission and Support	All admission related work, complete details of the students are stored in the Mastersoftware. Reports in different forms are generated when the need arises.
Examination	As per the directions of Gondwana University, Gadchiroli the college has adapted online transactions for all the process like registration of students for semester end examination, obtaining hall tickets and downloading question papers. The college has installed CCTV Cameras to monitor the conduction of examination. Results are downloaded from the university website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. A.N.Salotkar	29th Marathi Samajshastra Conference	Marathi Samajshastra Parishad	1200
2019	Dr. C.N. Hanwante	64th Annual Conference on Transforming Libraries and Information Centres in Digital Era	Indian Librarian Association	1000
2018	Dr. V.A. Bankar	71st Annual Conference on Innovations , E	Indian Commerce Association	1500

		Entrepreneurship and Sustainable Development		
2018	Dr. V.N. Kayande	One day workshop on New Techniques in Home Economics	Home Economics Association	500
2019	Dr. S.R. Singh	38th State Level Principals Conference	Maharashtra State Principals Federation	2500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	25/07/2018	14/08/2018	21
Transforming Libraries Information Centers in Digital Era	1	14/03/2019	16/03/2019	03
Revamping of Academic Libraries for Next Generation	1	30/11/2018	01/12/2018	02
The Role of Globalization on Entrepreneurship Development	1	20/12/2018	22/12/2018	03
Rashtriya Seva Yojana Karyakram Adhikari Rajyastariya Karyshala 2019	1	23/02/2019	24/02/2019	02

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
14	14	8	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loan facility is available through Staff Welfare Fund, Group Insurance Scheme, Maternity Leave facility to the women faculty in accordance to the rules and norms.	Loan facility is available through Staff Welfare Fund, Group Insurance Scheme, Maternity Leave facility to the women faculty in accordance to the rules and norms.	General Insurance Scheme ,MoU with rural Hospital Nagbhid for free immediate medical assistance, fee concession for cultural and sports achievers.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external auditing is done at the end of the academic year. Internal auditing: An internal audit is done by the Management and the Principal and an internal auditor is appointed by the LMC. M/.Vilas Gadewar Company, Chartered Accountant, Nagpur is the auditing firm for the institution. Every year the following documents are submitted to the auditor cash book, ledgers, vouchers, fees register, bank pass books, grant sanctioned letters, and any other relevant documents like stock registers, quotations files and salary register. The auditor does the annual auditing and gives the audit statement. The last audit was done in 20th July 2019 for the period 01.04.2018 to 31.03.2019. No major audit objections were found in last audit and no compliance is pending. External auditing: Senior Auditor from Joint Director, Higher Education, Nagpur (Government of Maharashtra) verifies the internal audit done by the institution and finally the Accountant General Office does the audit periodically.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Janhit Shikshan Sanstha, Bramhapuri	982500	Books, teacher remuneration, Administrative Expenses ,Cultural Activities,Office Equipments, Stationary, University Fees and Sports
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Managing Body of the college
Administrative	No		Yes	Managing Body of the college

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents Teacher meet, Feedback from parents, PTA participate in College day function and sports,

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

!00 Permanent Teaching Staff using ICT Tools for teaching. Optical fiber based internet facility available in Library and Language Lab. Bar coding facility available in Library. Proposal has been submitted to CDC for installation of Solar Panel.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A Guidance Session on The Sexual Harassment of woman at Workplace Act 2012	10/01/2019	11/01/2019	135	55

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Proposal for installing Solar Panel to meet the energy requirement of the

college has been submitted to the College Development Council .

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	11/09/2018	05	Vyasan Mukti Programme	Anti Tobacco Drive	150
2018	1	0	18/12/2018	06	Generic Medicine Awareness	Generic Medicines	75
2019	1	0	28/03/2019	50	Poultry Farming Guidance session	Poultry Farming	50
2018	0	1	12/12/2018	06	Arogya Yatra Programme	Free Medical Checkup and Treatment of Patients From Nagbhid Taluka	44
2019	0	1	23/01/2019	04	Cattle Health Checkup Camp	Cattles checked and free medicines were given	78
2019	0	1	24/01/2019	04	Medical Checkup	Free Medical Checkup of Villagers	78
2018	0	1	16/08/2018	02	Mahiti Yuva Doot	To sensitize the students about the various government	25

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students Charter	01/06/2018	A code of conduct for students is displayed in a flex. and also published in the college prospectus.
Code of Conduct for teaching and Non-teaching staff	01/07/2018	In the first staff council meeting the Principal states the Code of Conduct to be followed by the teachers and Non-teaching staff

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Yoga Day	21/06/2018	21/06/2018	45
Teacher's Day	05/09/2018	05/09/2018	300
Gandhiji Shastriji Jayanti	02/10/2018	02/10/2018	56
Dr. Babasaheb Ambedkar Mahaparinirvan Din	06/12/2018	06/12/2018	275
Suple Memorial Lecture	01/01/2019	01/01/2019	259
Savitribai Phule Jayanti	03/01/2019	03/01/2019	102
World Geography Day	14/01/2019	14/01/2019	90
Samvidhan Din	26/11/2018	26/11/2018	150
National Voters Day	25/01/2019	25/01/2019	156
International Womens Day	08/03/2019	08/03/2019	102

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

LCD/LED monitors are provided to office, departments and Network Resource Center to reduce energy consumption. Students are sensitized about the significance of conserving water. Check Dam construction has not been done in the campus. However, such activity is normally carried on in the camping villages as a part of NSS activity. Environment Club NSS Unit of the college undertakes tree plantation on college campus and in the vicinity of the college every year to maintain oxygen in the atmosphere and offsetting carbon. Dry leaves are not burnt but put in a vermin composed pit for production of manure. Use of Paper has been minimized through availing the bulk message system and online administration of the college

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE: I 1. Title of the Practice: Teacher Mentor Scheme 2. Objectives of the Practice To help the mentee students to recognize and strengthen their ability, skills and interests, and assist them in thinking through and accomplishing long term goals 3. The Context Most of the students in our college come from socioeconomic backward section. Their parents belong mostly to agrarian community and they do not have the time and aptitude to give personal attention to their wards. Rural students feel shy to express their difficulties and problems to the teachers. In this context the student mentoring system appeared to be a very much necessary practice. 4. The Practice Teacher mentor scheme has been activated in the college for the UG students to pay close attention to the psychological, social, personal and academic problems of students. Under the scheme every teachers has been allotted about 40 students. The teacher mentors arrange four meetings of their students group in an academic year. Guidelines have been provided by the administration regarding the agenda of each meeting. In the first meeting the mentors sensitize the students about the vision and mission of the college as well as the various facilities/support facilities available in the college for their overall development. The entry level assessment of students is done to know their strengths and weaknesses in curricular and extracurricular fields. In the second meeting the mentors enquire the students about their performances in internal assessment conducted by the subject teachers. Guidance regarding improvement in their performances is provided. Students are encouraged to voice their personal, psychological and academic/college related problems in the meetings, and attempts are made for the solution of the problems. The Teacher mentor scheme helps to cater to the needs of both advance learners and slow learners. The scheme also has helped in improving teacher student rapport. 5.

Evidence of Success It is needless to say that a mentor gets the job satisfaction. Evidence of success of the practice includes better results in the examinations, more regular attendance, increased participation in co-curricular activities, better discipline on campus and respectful relationship between teachers and students. 6. Resources This practice requires well committed teaching staff who have the desire to help students beyond teaching hours. **BEST PRACTICE: 2** 1. Title of the Practice: Library Orientation of the Freshers 2. Goals: • To orient the newly enrolled library users about the study material in the library and the facilities available. • To optimize the usage of the library. 3. The Context: The college library had been increasing in terms of services offered and the number of books. However, most of the junior colleges in rural areas do not have library. So when these students enter HEIs they have little idea about the use of college library. Most of the students focus only on classroom studies and pay little attention to the rich storehouse of learning material available in the library that can support and enrich their teaching learning experience. The issue was discussed in the meeting of Library Advisory Committee. The librarian came up with an idea of engaging classes to sensitize the students about the proper and effective use of college library. It was resolved that the library should engage few classes towards the purpose of sensitizing the students about the library services. 4. The Practice: In the beginning of every session, the librarian engages a couple of F.Y.B.Com. and F.Y.B.A. classes. The time is devoted in explaining the students about the role of library in higher education. The procedures of availing the library services and various schemes active in the library are also explained. The librarian provides information about the range and variety of material available. Students are sensitized about how to avail the library services effectively for overall development of personality. The librarian takes this opportunity to establish a healthy rapport with the students. The personal rapport helps in attracting the students to the library. 5. Evidence of Success: The practice has made a significant positive impact on the utilization of library services. The number of students visiting the library has increased. Moreover, with prior knowledge of library gained from the orientation, the newly enrolled students

avail the library facilities with confidence. Many students have started spending time in library even after the class hours are over. The personal rapport between the students and the library also has resulted in setting up of Knowledge Commandos Club, a student platform for conducting activities that would widen up their mental horizons and also groom their personalities in required direction. 6. Resources The resources required include well qualified and resourceful librarian and good support from colleagues and administration.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.gwcollegenagbhid.ac.in/uploaded_files/Best_Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the College is to achieve a comprehensive development of this socially and economically backward and rural Nagbhid taluka by providing quality higher education facilities to the youth of the area where our institution operates. Our Vision and Mission takes into consideration the distinctive characteristics of the institution, the needs of the local society, the students it seeks to serve, institution's traditions and value vision for the future, etc.: Considering the rural area in which our institution operates our main mission has been to endeavor to bring the younger generation of this area into the main stream by pulling them on the path of higher education.

Majority of our students are first generation learners who come from illiterate, and economically and socially backward backgrounds. Almost all of them have come through vernacular medium of learning. So the main focus of the institution has been to attract them anyhow on the path of higher education by offering them the knowledge in the branches of Arts, Social Sciences and Commerce. We admit the underprivileged class of students in our institution without stringent conditions of higher percentage offer financial concessions during admission so that they are not left out from the path of higher learning. 65 of the total strength comprises of girls students and this is in tune with the national policy of reaching the unreached. The programmes offered target mainly at developing sound human values along with knowledge to broaden their mental makeup. Developing analytical capabilities is a necessary part of higher education, and we strive to achieve it through the continuous internal assessment. An attempt is made for all round development of the students and inculcating life skills through activities conducted by NSS, Women's Study Centre, Adult Education Cell, Cultural Activity Committee, Career Guidance Cell, Knowledge Commandos Club, Student Clubs etc. Traditional facilities have been constantly supplemented with modern/technological infrastructure as an attempt to expose them to a quality system of teaching learning and prepare them as global citizens. One distinctive practice of the College is the TeacherMentoring Scheme that has been initiated by the College. The parents of our students belong mostly to agrarian community and as such they do not have the time and aptitude for monitoring the academic progress as well as the personal well being of their wards. The TeacherMentor Scheme was started to fill in the gap. In the scheme each teacher has been assigned the task of mentoring about 40 students. Each TeacherMentor group holds regular meetings where the mentors encourage the mentees to share their problems on the academic, administrative and personal front. The mentors also personally guide the students on various issues related to their personality development. The scheme has made a positive impact especially on the personal development of the students. The close relationship formed between the mentor and the mentees has helped the students to feel connected to the College as a member of the fraternity and not just as a mere student with a daily class routine.

Provide the weblink of the institution

<http://www.gwcollegenagbhid.ac.in/>

8.Future Plans of Actions for Next Academic Year

Future Plans for 2019-20 : To plan and execute the regular activities of the college as well the activities assigned by the college. To start certificate level course. To start Competitive Exam Coaching Center in collaboration with external agency. To organize workshop/ Guidance Session on Competitive Exam. To organize psychological training program for students. To establish linkages/ sign MoUs. To organize activities under the aegis of Subject Clubs. To submit proposals for starting Research Centers of Sociology and Marathi. To submit proposal to NAAC for organizing National Level Seminar. To organize self-defence training camp for Girls. To organize Health Camp and Cattle Check-up Camp in the adopted village. To organize Yoga Training Program. To Register College Alumni Association. To organize Parent-Alumni Meet.